

JOINT EFCOG/DOE Chemical Management Workshop

November 4-6, 2003

DOE Forrestal Headquarters Auditorium (GE-086)
1000 Independence Ave. SW, Washington, D.C. 20585

Hotel Information and Travel Directions

A small block of rooms is being held for Workshop participants at each of three local hotels that are within walking distance of the DOE Forrestal building. They are:

The Loew's L'Enfant Plaza Hotel

480 L'Enfant Plaza, SW

Washington, D.C. 20024

[1-800-635-5065 or 202-484-1000]

[Rooms are reserved under "DOE Chem Management" at a cost of \$150./night + Tax].

This is a luxury hotel offering many features and amenities.

Valet Guest Parking is available in the hotel garage, operated by Colonial Parking at a rate of \$22/day with unlimited in/out privileges for every 24-hour period (**self-parking is \$15/day with no in/out privileges**) Workshop participants not staying at this hotel may also park here for \$15/day or \$6.00/hour.

Reservation cut-off Date is September 29, 2003.

[Please note that cancellation of guaranteed reservations must be received by this hotel 24 hours prior to arrival in order to avoid a \$50 cancellation fee.]

The Channel Inn

650 Water St., S.W.

Washington, D.C. 20024

[1-800-368-5668 or 202-554-2400]

[Rooms are reserved under Reservation #5979/"DOE Chem Management" at a cost of \$139. + Tax, which is below the current Government per diem rate].

This hotel houses the high quality "Pier Seven" Restaurant.

Parking is free for hotel guests

Reservation cut-off Date is October 3, 2003.

The Holiday Inn Capitol

550 'C' St., S.W.

Washington, D.C. 20024

[1-800-465-4329 or 202-479-4000]

[Rooms are reserved under "DOE Chem Management" at the prevailing Government rate at the new fiscal year, October 1st, 2003 (currently \$150.) + tax,]

Parking is \$16. per day

Reservation cut-off Date is 4 P.M. October 4, 2003.

WALKING DIRECTIONS TO THE DOE FORRESTAL BUILDING FROM HOTELS

1. **The Loew's L'Enfant Plaza Hotel** – This hotel, located at 480 L'Enfant Plaza, S.W. is located atop a small hill on L'Enfant Promenade in the L'Enfant complex of large beige buildings 2 blocks from the main entrance of the DOE Forrestal building on the right [the Forrestal building is located on L'Enfant Promenade at the corner of Independence Ave., S.W.]
2. **Channel Inn Hotel** - This hotel is located at 7th street, S.W. and Maine Ave. Walk two blocks to 9th street, S.W. cross Maine Avenue, which is multi-laned but is relatively traffic-free. Continue on to the L'Enfant complex of large beige buildings atop a small hill. It's an additional two-blocks to the main DOE entrance on the right.
3. **Holiday Inn Capitol Hotel** - This hotel is located at 'C' St., S.W. and 6th St., S.W. Walk three blocks North on 'C' Street to the Forrestal Building back entrance on 9th Street, S.W. Walk up the steps past the guard station and to the right through the courtyard to the main entrance.

DIRECTIONS TO HOTELS AND TO THE DOE FORRESTAL BUILDING

1. **Reagan National to Recommended Hotels** - Reagan National is a close-in airport. Taxi fare is approximately \$10 to the downtown Washington area and the Forrestal Building or the Loew's L'Enfant Plaza Hotel, The Channel Inn, or the Holiday Inn, Capitol. The Metro directly connects to this airport. For the Loew's L'Enfant Plaza Hotel and the Holiday Inn, take the *yellow* line to L'Enfant Plaza. For the Channel Inn, take the *yellow* line to L'Enfant Plaza, then switch to the *green* line and take it one stop to the "Waterfront" station.
2. **Metro travel to the Forrestal Building** – the "Smithsonian" station on the *blue* line and the "L'Enfant Plaza" station on the *yellow* line, are both convenient short walks to the Forrestal building.

The line color for each train is prominently displayed on its side. To identify the correct train to take for any line, Metro riders should note the "last stop" sign displayed on the front of the train as it enters the station, which discloses the route of the train. The support columns on each platform list the remaining stops for the train headed in that direction. There you will find your intended station and the last stop for the route you are taking.

PARKING

Underground parking is free for visitors to the Forrestal Building on a space available basis; you will have to display your badge. **Next day parking can be reserved at 202-586-8602 beginning at 8:00 a.m. the day before.** You will need to provide your name, license number, the make of your car (for rentals, car-identification requirements are waived), and the reason for needing a space. Mention that you're attending the Chemical Management Workshop and that your point of contact is Gail Kleiner or Bill McArthur at telephone extensions 301-903-5601 and 301-903-9674, respectively. Please note that the visitor spaces go quickly.

Vehicle access to the building is on the corner of 12th Street and Independence Avenue. Upon entering the garage the visitor spots are immediately on the right. Because space is at a premium, the cars are positioned bumper-to-bumper and you must leave your keys with the attendant.

Parking is also available at a commercial lot on 12th Street near Independence, close to the DOE parking entrance. The cost is approximately \$14 for all-day parking.