

**DOE Workshop**  
**“Maintaining and Improving Established Integrated Safety**  
**Management Systems”**  
**Shilo Inn, Idaho Falls, Idaho**  
**August 27 & 28, 2002**

**Proposed Agenda**

**Monday, August 26, 2002**

6:00 – 8:00 pm                      Pre-Registration

**Tuesday, August 27, 2002**

7:00 – 8:00 am                      Registration

8:00 – 8:15 am                      Workshop Agenda and Logistics                      Gerald Bowman, Assistant Manager  
 Technical Support , DOE-ID

Richard Watkins, Chief of Staff, INEEL

8:15 – 8:30 am                      Welcome                      Bill Shipp, President, General Manager, and  
 Laboratory Director, INEEL

Warren Bergholtz, Acting Manager, DOE-ID

8:30 – 8:45 am                      Executive Safety Conference Initiatives                      Keith Klein, Manager, DOE-RL

8:45 – 9:15 am                      Keynote Address                      Beverly Cook, Assistant Secretary,  
 Office of Environment, Safety and Health

9:15 – 10:00 am                      Requirements for ISMS Maintenance and  
 Improvement

- DEAR 48 CFR 970.5223-1  
 (ISMS Clause)                      Frank Tooper, Office of Environment, Safety  
 and Health
- DEAR 48 CFR 970.5215-3  
 (CPOF Clause)                      Mike Righi, Office of Procurement and  
 Assistance Management

10:00 – 10:15 am                      Break

10:15 – 11:30 am                      Guidance for ISMS Maintenance and  
 Improvement

- DOE Guide 450.4-1B, Chapter 4                      Richard Stark, Office of Environment, Safety  
 and Health
- DOE Manual 411.B, Section 9
- DOE Budget Guidance and Direction                      Ray Blowitski, Office of Environment, Safety  
 and Health

11:30 am – 12:00 pm                      Expectations for ISMS Maintenance and  
 Improvement – Defense Nuclear Facilities  
 Safety Board (DNFSB)                      Matthew Moury

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**Tuesday, August 27, 2002**  
(Continued)

12:00 – 1:00 pm	Lunch	
1:00 – 2:15 pm	<u>Expectations</u> for ISMS Maintenance and Improvement – DOE	
	<ul style="list-style-type: none"> <li>• Report to DNFSB – Annual Reviews and Updates of ISM Implementation</li> <li>• Environmental Management (EM)</li> <li>• National Nuclear Security Administration (NNSA)</li> <li>• Office of Science (SC)</li> <li>• Office of Nuclear Energy (NE)</li> <li>• Independent Oversight and Performance Assurance (OA)</li> </ul>	<p>TBD</p> <p>Joseph Arango</p> <p>Richard Crowe</p> <p>?Charles Billups</p> <p>Robert Lange</p> <p>Patricia Worthington</p>
2:15 – 5:30 pm (Break 2:45 – 3:00 pm)	<u>Experience</u> with ISMS Maintenance and Improvement – DOE Field Offices/Contractors	
	<ul style="list-style-type: none"> <li>• OAK/LLNL</li> <li>• RL/Hanford/PNNL</li> <li>• RF/RFETS</li> <li>• ID/INEEL</li> <li>• YAO/Y-12</li> <li>• SR/SRS</li> </ul>	<p>??/Rex Beach</p> <p>Doug Shoop/Reed Caldor/??</p> <p>Rick Schassburger/Dewitt Beeler/Luke Williams</p> <p>Ray Fursteneau/Tom Lee</p> <p>Susan Morris/Dave Alger</p> <p>Roger Rollins/Johnna Gregory</p>
5:30	Adjourn	
6:00 – 7:30 pm	Social	

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**Wednesday, August 28, 2002**

7:30 – 10:30 am	Breakout Sessions – Part 1: Sharing Experience with ISMS Maintenance and Improvement	Breakout Session Leaders
10:30 – 11:00 am	Break	
11:00 am – 12:00 pm	Breakout Sessions – Part 2: Selection of Best Practices and Recommendations for Improved Requirements and Guidance	Breakout Session Leaders
12:00 – 1:00 pm	Lunch	
1:00 – 2:00 pm	Breakout Sessions – Part 2 Continued: Selection of Best Practices and Recommendations for Improved Requirements and Guidance	Breakout Session Leaders
2:00 – 3:00 pm	Integration of Breakout Sessions Results	Breakout Session Leaders
3:00 – 3:30 pm	Break	
3:30 – 5:00 pm	Reports from Breakout Sessions	Breakout Session Leaders
5:00 – 5:30 pm	Path Forward	Gerald Bowman Richard Watkins Keith Klein
5:30 pm	Adjourn	