



**The Secretary of Energy
Washington, DC 20585**

October 25, 2004

MEMORANDUM FOR HEADS OF DEPARTMENTAL ELEMENTS

FROM: SPENCER ABRAHAM

SUBJECT: Appointment of the Department of Energy's Agency
Environmental Executive

Executive Order 13101, *Greening the Government through Waste Prevention, Recycling, and Federal Acquisition* and Executive Order 13148, *Greening the Government through Leadership in Environmental Management* require the appointment of an Agency Environmental Executive. By this memorandum, I am designating Mr. John S. Shaw, Acting Assistant Secretary for Environment, Safety and Health, as the Department of Energy's Environmental Executive.

Mr. Shaw will work closely with the Department's Principal Secretarial Offices, the National Nuclear Security Administration, and the Power Administrations to assure that the provisions of these Executive Orders are successfully carried out at our sites. The Office of Management, Budget and Evaluation will provide support to the Environmental Executive in coordinating the environmentally preferable procurement and acquisition aspects of the Department's pollution prevention activities under the Greening the Government Executive Orders.

The Department's Environmental Executive is responsible for:

- Departmental policy and guidance on the implementation of Executive Order 13101 and Executive Order 13148 requirements; and
- Annual reporting on the Department's progress in implementing Executive Orders 13101 and 13148, based on input from departmental elements.

Pursuant to DOE Order 450.1, *Environmental Protection Program*, line management is responsible for pollution prevention and its incorporation in environmental management systems at DOE sites.

Under the leadership of Mr. Shaw, the Department will continue ongoing efforts across the complex to promote pollution prevention and the use of environmental management systems and report annually on our progress for this important Greening the Government initiative.

