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Oak Ridge Reservation Enhanced Work Planning **Steering Committee Charter**

Enhanced Work Planning is a process that evaluates and improves the processes by which work is identified, planned, approved, controlled, and executed. The key elements of EWP are:

- o foster a graded approach to work management based on risk and complexity;
- o use organizationally diverse teams to better plan and control work;
- o ensure worker involvement beginning at the earliest phases of work management;
- o facilitate line management's ownership of work activities; and
- o organize and institutionalize communication among all groups responsible for controlling work (both within a site and throughout the DOE Complex).

The Enhanced Work Planning initiative at Oak Ridge (and throughout the DOE Complex) has proven itself a valuable tool for helping accomplish DOE's mission "safer, faster, better, cheaper." EWP has proven that work can be conducted safely and with reduced costs at the same time. The EWP initiative has already been greeted with enthusiasm by participants, labor representatives, craft workers, Department of Energy (DOE) officials, and contractor management. It is the overall objective of this Steering Committee to grow the Oak Ridge EWP program and to maximize the its benefits to all participants.

Purposes of Oak Ridge Reservation EWP Steering Committee:

- 1) **Ensure that the definition of EWP and its principles are understood and applied by all DOE-ORO contractors and subcontractors;**
- 2) **Promote an ORO-wide movement fostering a consistent approach to the application of EWP in the control of work with full employee involvement;**
- 3) **Promote and support the institutionalization and expansion of EWP throughout the DOE-ORO complex;**
- 4) **Provide an active avenue for DOE-ORO primes and major subcontractors to communicate, network, and share lessons learned, products, systems, and implementation ideas to improve safety and work control;**
- 5) **Foster the identification and use of effective private-sector processes against which Oak Ridge projects can be benchmarked to ensure continuous improvement;**
- 6) **Assist in integrating EWP with other initiatives (e.g. Integrated Safety Management, Voluntary Protection Program, Self-Assessment);**
- 7) **Ensure the use of EWP in the transitioning process of the management and integrating contractor and reindustrialization efforts;**

- 8) **Foster the use of consistent and valid performance metrics in support of the objectives of EWP;**
- 9) **Provide support and serve as a link to the EWP DOE Complex-wide steering committee; and**
- 10) **Encourage, recognize, and communicate achievements and successes.**